

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

November 27, 2018
3:35 PM

The following were present at the board meeting: Mr. Alan I. Gould, Board President, Mrs. Jane Elwell, Board Vice President, Mr. Robert L. Boyd, Board Member, Mr. Ken Merson, Board Member, Mr. Anthony Anzelone, Board Member, Dr. Judith DeStefano, Board Member and Ms. Donna Groome, Chairperson, Cape May County Mental Health, Alcohol & Drug Abuse Board.

Also present at the meeting were Ms. Amy L. Houck-Elco, Esquire, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Jamie Moscony, Assistant Superintendent, Dr. Nancy M. Hudanich, Superintendent and administrators and teachers from both districts as well as members of the public.

PLEDGE OF ALLEGIANCE

President Alan I. Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 11, 2018, as prescribed by Chapter 231, laws of 1975.

PUBLIC RECOGNITION – PRESENTATION

Donald Joseph Teefy, III, a 12th grade student at the Cape May County Technical School District was recognized for achieving the rank of Eagle Scout.

Ms. Sharon Kustra, Key Club Advisor, requested that the Key Club Officers be given the opportunity to introduce themselves to the board. They are:

President – Jack Bunker
Vice-President – Alan Bautista
Secretary – Marguerite Bolton
Sous-Secretary – Taylor Lerario
Treasurer – Jaelyn Baxter
Editors: Jared Maloney and Olivia Catanoso

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In addition, Ms. Kustra introduced the following Kiwanis Club Members to the board:

Harley Schuler
Larry Notch
Mark Le Munyon

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Mr. Anzelone, seconded by Mrs. Elwell, the following minutes were approved by roll call vote (Dr. DeStefano abstained):

October 30, 2018 Meeting and Executive Session

On the motion of Mr. Boyd, seconded by Mr. Anzelone, the resolution to make public release of the following executive session minutes with redaction were approved by roll call vote:

July 2, 2018 – September 25, 2018

On the motion of Mr. Anzelone, seconded by Mr. Merson, the resolution to change the start time for the December 18, 2018 meeting to 2:30 p.m. was approved by roll call vote.

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES
SCHOOL DISTRICT**

On the motion of Mr. Anzelone, seconded by Mrs. Elwell, the attached items for Revenue & Expense (Item 1 / A-J including addendum) were approved by roll call vote.

On the motion of Mr. Anzelone, seconded by Mrs. Elwell, the attached items for Curriculum (Item 2 / A-D) were approved by roll call vote (Dr. DeStefano abstained).

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the attached item for Legislation & Policy (Item 3 – Page 3) were approved by roll call vote.

On the motion of Mr. Boyd, seconded by Mr. Anzelone, the attached items for Personnel (Item 4 / bottom of page 3 through page 4 including addendum) were approved by roll call vote.

Ms. Moscony presented the Assistant Superintendent District Administration Report to the Board.

On the motion of Mrs. Elwell, seconded by Mr. Anzelone, the attached Assistant Superintendent District Administrative Report was approved by roll call vote.

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DISTRICT COMMUNICATION

None

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

On the motion of Mr. Boyd, seconded by Mr. Merson, the attached items for Revenue & Expense (Item 1 / A-I) were approved by roll call vote.

On the motion of Mr. Anzelone, seconded by Mr. Merson, the attached items for Curriculum (Item 2 / A-D) were approved by roll call vote (Dr. DeStefano abstained).

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached items for Legislation & Policy (Item 3, Page 2) were approved by roll call vote.

On the motion of Mr. Anzelone, seconded by Mr. Boyd, the attached items for Personnel (Item 4, bottom of page 2 and top of page 3) were approved by roll call vote.

Dr. Hudanich presented the Superintendent Administrative District Report to the Board.

On the motion of Mr. Boyd, seconded by Mr. Anzelone, the attached Superintendent Administrative District Report was approved by roll call vote.

DISTRICT COMMUNICATION

Dr. Hudanich shared a plaque that was received from The New Jersey Manufacturing Extension Program (NJMEP) in recognition of the Fare Free Transportation Project with the Cape May County Technical School District in partnership with the Cumberland County Technical Education Center (CCTEC).

BOARD CORRESPONDENCE

None

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

Mr. Merson commented on the positive community impact resulting from the integration of the two district schools.

Mrs. Elwell commented on the positive article in the Herald regarding the Cape May County Technical School District's Open House held on November 15, 2018.

Mr. Boyd commented on the continued learning process for him with regard to the Cape May County Special School District. He also thanked John Castaldi for his efforts in restoring the

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data connection which was cut by contractors on Crest Haven Road on Sunday, November 11, 2018.

Mr. Gould echoed the comments of all board members and the importance of educating the community about the two school districts.

Dr. Nancy Hudanich informed the board that she was advised that the Freeholders were appointing Nancy Ramundo to fill the board vacancy.

PUBLIC INPUT

Ms. AnnaMarie Hass, Principal of the Cape May County Special Services School District indicated that she was excited to work with the Cape May County Technical School District Key Club next week.

EXECUTIVE SESSION

On the motion of Mr. Anzelone, seconded by Mr. Merson, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:26 p.m. to discuss:

Attorney-Client Privilege

HIB Report –

Negotiations – Cape May County Technical Administration and Supervisors Association

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

Dr. Judith DeStefano left the meeting at 4:26 p.m.

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RETURN TO OPEN SESSION

On the motion of Mr. Anzelone, seconded by Mr. Boyd for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of September 21, 2018 through October 25, 2018 (1 non-HIB investigation) and acknowledged investigation(s) that occurred between the period of October 26, 2018 through November 15, 2018 (1 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of September 21, 2018 through October 25, 2018 (2 non-HIB investigations) and acknowledged investigation(s) that occurred between the period of October 26, 2018 through November 15, 2018 (0 HIB investigation) by roll call vote.

On the motion of Mr. Anzelone, seconded by Mrs. Elwell, the 3-year (July 1, 2018-June 30, 2021) Cape May County Technical School District Administration and Supervisor's Association Contract was approved by roll call vote.

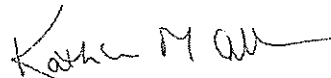
ADJOURN

On the motion of Mr. Anzelone, seconded by Mrs. Elwell, the meeting was adjourned at 4:54 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. REVENUE & EXPENSE (Exhibit II-SS.1)

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary's monthly certification of budgetary line item status
- b. Financial reports and balance sheets September 2018, Board Secretary Report and Treasurers Report
- c. Board of Education's monthly certification of budgetary major account/fund status September 2018
- d. Bills as presented
- e. Budget Summaries, Enterprise and Student Activity Funds, September 2018
- f. Transfers
- g. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

| Name | Purpose | Amount | Date/Years |
|--------------------------------|--|---|-------------------|
| County of Cape May | Requested County Support of 2019/2020 School Budget Increase of 2% to assist sending districts impacted by reduced State Aide & fund additional Behavior Consultant Services | \$4,135,400.00 | SY 2019-2020 |
| ACES | Enrollment in Enhanced Renewable Product Program 2018-2020 for 40% renewable energy electricity supply for the term 2018-2020. Results in points for Sustainable Jersey Certification | \$0.00175/kWh | SY 2018-2020 |
| Tozour Energy Systems | NJ Clean Energy Pay-for-Performance (P4P) Partnership. Executing and completing P4P Project development per our Local Government Energy Audit. Move forward with select Energy Conservation Measures (ECMs) providing optimal payback period | \$5,900.00 | N/A |
| James Transportation | Transportation Contract QMDL04 on behalf of Middle Township | \$18,704.00 | SY 2018-2019 |
| Brett DiNovi & Associates, LLC | Behavior/Educational Consultation | Clinical Associate: \$52.50 per/hr Behavior Consultant: \$120 per/hr | SY 2018-2019 |

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| Name | Purpose | Amount | Date/Years |
|---|---|--|--------------------|
| Hofstra University (pending receipt of paperwork) | Affiliation Agreement | N/A | SY 2018-2019 |
| Atlantic Cape Community College | Affiliation Agreement | N/A | SY 2018-2019 |
| Omar Centeno (pending completion of paperwork) | Professional Service Contractor: Spanish Interpreter | \$45 per/hr | 11/28/18 – 6/30/19 |
| Elita Ramirez (pending completion of paperwork) | Professional Service Contractor: Spanish Interpreter | \$30 per/hr | 11/28/18 – 6/30/19 |
| Talia Stephens (pending completion of paperwork) | Professional Service Contractor: BCBA | \$100 per/hr and \$750 per evaluation | 11/28/18 – 6/30/19 |
| Fairleigh Dickinson University (pending receipt of paperwork) | Memorandum of Agreement | N/A | SY 2018-2019 |

h. Professional Improvement Experience and Travel Expenses:

| Name | Event | Location | Cost | Date(s) |
|-----------------------|---|-----------------|-------------|----------------|
| Lynda McDowell | Nurtured Heart Approach | Dias Creek | \$8.25 | 12/10/18 |
| Stephanie Puerta | Nurtured Heart Approach | Dias Creek | \$2.79 | 12/10/18 |
| Stephanie Daher-Quinn | Nurtured Heart Approach | Dias Creek | \$2.79 | 12/10/18 |
| Leslie Scott | Developing Effective Interpreting Skills for Using Fingerspelling & Numbers | Robbinsville | \$36.00 | 12/1/18 |
| Carol Sabo | TLC – 15 th Annual Suicide Prevention Conference | Piscataway | \$116.13 | 12/6/18 |

i. Grants/Donations:

- (1.) Donation: CMC Beach Plum Association in the amount of \$1,600.00, for the Outdoor Experiential Education (OXE) Program
- (2.) Donation: North Wildwood Elks Lodge #1896 – 50 various meats (turkey, ham, chicken) and 50 Gift Cards for Acme or ShopRite in the amount of \$25 each totaling \$1,250.00 for Thanksgiving Food Baskets

j. The following item(s) to be disposed, or sold on gov/deals): None this cycle

2. CURRICULUM (Exhibit II-SS.2)

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed for:
 - (1) Cape May County High School/Ocean Academy
 - (2) OXE
- b. Presenters/Interns/Programs/Support Groups:

| Name | Purpose | Amount | Date(s) |
|--|--|---------------|-----------------|
| Nancy Hart, Master Gardner | To present information to select staff | N/A | 12/7/18 |
| Michael Skudalski, Commission for the Blind | To present information to select staff | N/A | 12/7/18 |
| Michael McKnight, County Department of Education | To present information to select staff | N/A | 12/7/18 |
| Go Teach Consultants, LLC | Countywide professional development for nurse, physical education, art, and music teachers | \$637.00 | 11/7/18 |
| Alexa Pritchard | Stockton University Occupational Therapy Student Level 1 Fieldwork, under the supervision of Christina Roberts | N/A | 1/30/19–4/10/19 |
| Mackenzie Oliver (pending completion of paperwork and MOA from Fairleigh Dickinson University) | Fairleigh Dickinson University Student Teacher for field experience, under the supervision of Heather Nanos | N/A | 1/2/19-1/18/19 |
| Navaeh Ball (pending completion of paperwork and MOA from Fairleigh Dickinson University) | Fairleigh Dickinson University Student Teacher for field experience, under the supervision of Pamela McCabe | N/A | 1/2/19-1/18/19 |

- c. Approval to submit the 2018-2019 New Jersey Quality Single NJQSAC Statement of Assurances, District Performance Indicators and Declaration Page
- d. Approval to submit the 2018-2019 Annual Matrix for Certified Staff Job Assignments

3. LEGISLATION & POLICY/REGULATION (Exhibit II-SS.3)

Be it resolved the Board of Education approves/accepts upon the second reading:

- a. New Policy #8561, Procurement Procedures for School Nutrition Programs

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. New Policy #5330.04, Administering An Opioid Antidote

4. PERSONNEL (Exhibit II-SS.4)

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

| Name | Position | Description of Funding Program | Step Amount Longevity | Effective Date(s) |
|------------------------|---|---------------------------------------|---|--------------------------|
| Zachary Ayala | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Nicole Delinski | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Jessica Donoflio | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| David Dunbar | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Tasha Hall | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Emily Robson | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Jordan Shelton | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Lourdes Mateo-Casanova | Substitute 1:1 Aide 1:1 Aide | Itinerant | \$13.00 per/hr | 11/28/18 – 6/30/19 |
| Alexandra Prince | Itinerant In-house Speech Therapist | General | \$35 per/hr | 11/28/18 – 6/30/19 |
| Francis Jones | Substitute Teacher/Substitute Teacher School Aide | General | Sub Teacher: \$85 per diem Sub TSA: \$70 per diem | 11/28/18 – 6/30/19 |
| Leslie Scott | Educational Interpreter | Itinerant | Step 1 Schedule C \$42,141 prorated 10 month | 1/1/19 – 6/30/19 |
| Jamie Shough | Educational Interpreter | Itinerant | Step 1 Schedule C \$42,141 prorated 10 months | 11/28/18 – 6/30/19 |
| Thomas Freck | Special Education Teacher | General | Step 5, Schedule A-2, BA \$67,840, Prorated, 10 months | 12/17/18 – 6/30/19 |

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- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

| Employee # | Sick Days | Personnel Days | Vacation Days | Unpaid Days | Type of Leave | Date(s) |
|------------|-----------|----------------|---------------|-------------|------------------------------|-----------------------|
| 6122 | 0 | 0 | 0 | 0 | Administrative Paid Leave | 11/5/18 – 11/20/18 |

5. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-SS.5)

Be it resolved the Board of Education approves/accepts:

- a. Principal’s Report, Annamarie Haas
 - (1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
 - (1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report
- f. Worker's Compensation Report
- g. Team Meeting Agendas
- h. ¿Que Pasa?
- i. Ocean Academy Quarterly Newsletter “Ocean Waves”
- j. Winter Holiday Concert and Bazaar

6. COMMUNICATION (Exhibit II-SS.6)

- a. Dr. Judith DeStefano, Interim Executive County Superintendent: In accordance to N.J.A.C. 6A:9B-6.5(n), the request for Lauren Gallagher to receive a 20 day extension of services as a Substitute Teacher in the same classroom has been approved for no more than 40 days total in the same classroom

7. HIB REPORT (Exhibit II-SS.7)

- a. 11/11/18 report on student investigation was found to be HIB

CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT ACTION ITEMS

I. REVENUE & EXPENSE(Exhibit II-TS.1)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 September 2018, board secretary report and treasurers report, pending audit;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, September 2018;
- f. Transfers;
- g. Bids, contracts, reports, agreements

| <u>Name- Report/Contract</u> | <u>Purpose</u> | <u>Amount</u> | <u>Date/Year(s)</u> |
|---------------------------------------|--|-------------------|-------------------------|
| ACES Enhanced Renewal Product Program | opt-in for 40% renewable energy supply | n/a .00175/kWh | Dec. 2018- Dec. 2020 |

| | | | |
|---|--|--|------------------------|
| One-to-One Aide Agreement Lower Cape May Regional Board of Education | | | 9/1/2018- 6/30/2019 |
|---|--|--|------------------------|

| | | | |
|---|--|--|------------------------|
| One-to-One Aide Agreement Middle Township Board of Education | | | 9/1/2018- 6/30/2019 |
|---|--|--|------------------------|

| | | | |
|---|--|--|------------------------|
| One-to-One Agreement Upper Township Board of Education | | | 9/1/2018- 6/30/2019 |
|---|--|--|------------------------|

| | | | |
|--------------------------------------|--|------------|------------|
| Cape May Court House Fire Company | purchase 16 ft "John" boat with trailer & 25 horsepower engine | \$2,500.00 | 11/27/2018 |
|--------------------------------------|--|------------|------------|

- h. Donations/Grant/Scholarship/Trust for applying/accepting:

| <u>Name of Donor/Designation</u> | <u>Apply/Accept</u> | <u>Amount</u> | <u>Date</u> |
|---|---------------------|---------------|-------------|
| Amber Waddington for: Girls Basketball | accept | \$300.00 | 10/31/2018 |

| <u>Name of Grant</u> | <u>Apply/Accept</u> | <u>Amount</u> | <u>Date</u> |
|----------------------|---------------------|---------------|-------------|
| Meet the Court | accept | \$1,000.00 | SY 2018-19 |

- i. The following item(s) to be disposed, used by school lab or sold on gov/deals):

| <u>Name of Item</u> | <u>Value of Item</u> | <u>Disposal or GOV/Deals</u> |
|---|----------------------|---|
| Tag# 1000244 Traulsen Reach-In Freezer | tbd | does not work and cannot be repaired |

2. CURRICULUM (Exhibit II-TS.2)

- a. Job cards September 2018;
- b. Volunteers for the following sports, pending receipt of fingerprint verification/I-9 :

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|-------------------|--------------|
| Courtney Iwasevic | Cheerleading |
| Justina DeRitis | Cheerleading |
| Kenneth Camp | Baseball |
| Jessica Elliott | Game Staff |

- c. Post-Secondary Tuition Credit Assistance Recipients:
 3 students – Practical Nursing 15% of tuition balance \$405.00 each
 2 students – Practical Nursing 15% of tuition balance \$1,380.00 each
 2 students – Practical Nursing 30% of tuition balance \$2,760.00 each
 1 student – Practical Nursing 34% of tuition balance \$3,145.00

- d. Field Trips:
- | <u>Date</u> | <u>Destination/Purpose</u> | <u>Students/Teachers/Aide</u> | |
|---------------|--|-------------------------------|---|
| 3/6/2019 | Buena High School, Buena | 15 | 1 |
| replaces 3/20 | Academic Competition (grades 10-12) | | |

3. LEGISLATION & POLICY (Exhibit II-TS.3)

Recommend the following policies/regulation for second reading and approval:
 1314 Soliciting Funds From and By School Personnel
 5136 Fund-Raising Activity
 5136 Fund-Raising Activity_Regulation

4. PERSONNEL (Exhibit II-TS.4)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate).

| <u>Name</u> | <u>Position</u> | <u>Description</u> <u>Funding</u> <u>Program</u> | <u>Step</u> <u>Amount</u> <u>Longevity</u> | <u>Effective</u> <u>Date(s) or</u> <u># of Days</u> |
|------------------|---|--|--|---|
| Employee #29 | | FMLA | paid/unpaid | 11/12/2018- TBD |
| Employee #508 | | FMLA | paid | extended thru 11/2/2018 |
| Employee #1048 | | illness without pay | unpaid | extended thru 11/16/2018 |
| Employee #834 | | FMLA | paid Workers Compensation | 11/13/2018- TBD |
| Willshire, Carol | Substitute Teacher planning/preparation (Teacher of Mathematics)) | high school | \$110 per/day | 11/30/2018- TBD |
| Morinelli, Kyle | Head coach boys baseball | (1 st year) | \$5,200.00 | SY 2018-19 |
| Godfrey, Jason | Asst. baseball coach | (1 st year) | \$3,200.00 | SY 2018-19 |
| Wade, Warren | Asst. baseball coach | (3 rd year) | \$3,500.00 | SY 2018-19 |
| Kopf, Barry | Head softball coach | (11 th year) | \$7,700.00 | SY 2018-19 |
| Walters, Cortney | Asst. softball coach | (2 nd year) | \$3,350.00 | SY 2018-19 |
| Becker, Paul | Asst. softball coach | (3 rd year) | \$3,500.00 | SY 2018-19 |

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|------------------|---|---|---------------|------------|
| Sobrinski, Jeff | Head golf coach | (17 th year) | \$9,200.00 | SY 2018-19 |
| Harris, Jon | Athletic game staff | high school | \$30 per/game | SY 2018-19 |
| Godfrey, Jason | Athletic game staff | high school | \$30 per/game | SY 2018-19 |
| | Teacher Mentor for Andrea Kraulter | Traditional route funded by mentored-payroll deductions | \$550.00 | SY 2018-19 |
| Purdy, Kathy | CPR/AED Safety, First Aid Recertification | | \$45 per/hr | SY 2018-19 |
| Palombo, Michael | Tutoring Teacher | ESEA | \$29 per/hr | SY 2018-19 |
| Sangillo, Robert | Substitute Teacher | high school | \$90 per/day | SY 2018-19 |

5. **SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.5)**

Director of Building & Grounds
Principal
Director of Curriculum & Instruction
Adult/Post-Secondary & Evening/Continuing Education
Superintendent

6. **COMMUNICATION (Exhibit II-TS.6)**

Correspondence from:

Virginia Tomlin, Director of Cape May County Veteran's Bureau

Synopsis:

Giving thanks to Dr. Nancy Hudanich, Chef Johnston and the Pastry/Baking Program students for providing cookies for the Sunday, November 11 Veteran's Day event.

Correspondence from:

Virginia Tomlin, Director of Cape May County Veteran's Bureau

Synopsis:

Giving thanks to Dr. Nancy Hudanich, Chef Warren Wade and the Commercial Foods Program students for providing cheese, pepperoni, and cracker trays for the Sunday, November 11 Veteran's Day event.

Correspondence from:

Dr. Judith DeStefano, Interim Executive County Superintendent

Synopsis:

In accordance to N.J.A.C. 6A:9B-6.5(n), the request for Richard Ziegler's 20 days extended services as a substitute teacher in the same classroom has been approved for no more than 40 days total in the same classroom.

7. **HIB REPORT (Exhibit II-TS.7)**

HIB (monthly) Report